

Langtoft Parish Council

Minutes of Council Meeting held on Tuesday 18 October 2011 in the Village Hall

Present: Cllrs Roy Jackson (Chairman), Yvonne McCulloch, Andy Hallam, Debbie Hallam, Brian Branch, Derek Risk, Mike Thompson, Trish Garratt, Colin Larkman and Andy Halfhide

In Attendance: Steina Bishop (Clerk), Rosemary Woolley (District Councillor), Kelham Cooke (District Councillor), Jim Haw (Internal Auditor) and 10 members of the public.

Public Forum

Items raised were:

- A member of the parish raised concern over the litter bins and the amount of dog waste within these bins. Mr Matthew Williams at SKDC had been contacted and will be doing an assessment of bins within the Parish and report his findings to the Clerk.
- A Parishioner read out a statement regarding the leaflet distributed with the last edition of the Grapevine. This clarified some of the content of the leaflet and removed any misunderstandings.
- Clerk has been asked to check planning files regarding rare ferns at the rear of 42a East End as they are believed to have been removed. PC to report back at next council meeting.
- Concern was raised regarding planning applications within the Parish and availability of the Site Allocations Policy Document. There are no further planning applications/proposals in place for Langtoft. The document in relation to this query is now available on our website and a notice has been placed on the main notice board. Any member of the parish is welcome to view this document.
- There are still many concerns regarding the surrounding area of 47 West End. Clerk will write to registered owners and advise SKDC of their concerns.
- LVHMC were seeking documentation for when the Parish Council took ownership from the Trustees. The Archives office in Lincoln is currently undergoing a refurbishment and will not reopen until the New Year - Cllr D Hallam will check the Archives as soon as it opens.
- Several concerns were raised over the development site on New Road. The tree felling currently taking place is due to the age of the trees and the high winds. It can be very dangerous to pedestrians and drivers travelling on this road.

- The development on New Road is due to start in December/January with a completion date of October. Clerk will investigate the planned passing places within the plans and report back at next council meeting.
- There were many questions raised regarding the budgeted forecast for this financial year. Although we currently have a healthy amount in the account, there are many projects which have not been completed nor started. 2 main projects which are planned into this years budget is the play equipment for East End park and the Gritting Contract. Precept planning will be the main agenda item at the meeting on 29th November.

The open forum closed after 30 minutes at 7.30 pm.

Main Agenda

51/11 Chairman's Opening Remarks.

The Chairman thanked the members of the public present for their contribution and moved to the main agenda. Chairman also gave notice that item 11 Grapevine, would be held in Camera that is without any members of the public in attendance.

52/11 Apologies for absence. There were no apologies of absence.

53/11 Declarations of interest. There were no declarations of interest for items on the agenda.

54/11 Co-Option We have had 2 applications for Co-Option. Trish Garratt and Colin Larkman. Majority voted and total acceptance.

55/11 Approval of Minutes of previous meeting (6th September 2011)

The approval of the minutes was proposed by Cllr McCulloch, seconded by Cllr D Hallam and agreed unanimously.

56/11 Clerks Report

The Clerk presented the report, which was accepted by the Council and it was noted:

- The area behind the crossroads garden will now be maintained by the Parish gardener, although grass cutting will continue by SKDC.
- The Bishop of Grantham has now been schedule to consecrate and area of the Cemetery on 11th January at 2pm. Notices will be in Grapevine and on all village notice boards and will be open to members of the parish. The Church has agreed to arrange refreshments. The area will need to be pegged out prior to his arrival.

- It has been agreed to provide the parish gardener with a watering system to enable him to water all planters within the East End and near the shop. Councillor Branch will obtain a water carrier. It was also agreed to provide a sign whilst grass cutting.
- There have been no new planning applications.
- The Internal Auditor gave his report.
- The quarterly internal audit is complete and accepted by all Councillors.
- There have been no major changes to the website.

57/11 F&GP Group Report

The Council accepted the F&GP Group Report and noted:

- The terms current financial statement.
- The precept will need to be approved at the Parish Council Meeting on 29th November. Groups will need to submit their requirements for the forthcoming financial year at October's meeting. This will be advertised in the Grapevine and on all notice boards.
- Cllr Hallam has now completed the revision of Standing Orders; these have been distributed to all Councillors.
- Cllr Risk attended the Winter Weather workshop and will distribute all information when it has been received. It is unlikely that any new plans will commence this year.

58/11 Events Group Report

The Council accepted the Events Group Report and noted:

- **Diamond Jubilee** The Clerk to write to all village organisations asking if they are interested in helping to organise a village event to celebrate the Diamond Jubilee. A meeting date will be organised. A flyer to be sent out to all village residents and check if the grapevine delivery team could assist with this.
- **Christmas at Crossroads** Events Group will source the tree and the Amenities Group will erect the tree. The event is planned for the 5th December starting from 6.30pm. Authority therefore granted to purchase a tree, budget not to exceed £100. Posters will be erected on all notice boards, village shop and the school.
- **Remembrance Day** To purchase one wreath and place at war memorial by Cllr A Hallam. Budget authorised at £25.

- **Best Kept Village** The group are investigating this competition to see what is involved and will put a proposal together for the November meeting.
- **Consecration** The date of 11th January was noted. Events will organise refreshments afterwards in either the Church or the Village Hall. The date and time will be published in the Grapevine.
- **Rules and Records** Events Group will look again at the Cemetery rules and also the process for authorising entries into the Cemetery records.
- **Additional paths and maintenance** The group will monitor the needs for additional work in the Cemetery and if required make proposals to Council.
- **Precept** Budget for events and cemetery not yet finalised but to include:
£1000 for Jubilee Event
£2000 for Cemetery path and repairs

59/11 Amenities Group Report

The Council accepted the Amenities Group Report and noted:

- 2 working parties are arranged for 24th & 25th October for the East End park remedial repairs. Budget not to exceed £300 and approved by council.
- The **4 new salt bins** are to be sited as soon as possible. Councillor Thompson is recommended to take on the responsibility of keeping the bins stocked.
- The **Salt Spreading Contract** was discussed. There will be a maximum of a 5% increase in the cost from last year. However, this could be less. Councillor Jackson has been recommended to act as a point of contact along with the Clerk.
- Investigation into **new play equipment** for East End park is to be carried out by the group. Funding the equipment will use monies set aside from this year and next year.
- A request from BT to install 2 new telephone exchange boxes to **enhance broadband** has been received, 1 at the junction off the A15/West End next to the existing box, and the second at the 30/40 mph sign opposite the village shop. The group had no objections and recommend the council accepts BTs request. All council agreed.
- The **village notice boards** need inspection and where necessary repairs carried out.
- An observation has been made that some **border hedges** are encroaching too far onto the public footpaths causing the width of the right of way to be reduced. It is recommended to council that comment be made in the next Chairman's comments in the Grapevine.

- **Mobile speed signs** have been active in the village with no knowledge to the council, the PCSO is to be approached by the Clerk or Cllr Thompson.

60/11 Precept

All precept budgets to be forwarded prior to the next meeting of the F&GP Group, these will be delivered at the next council meeting on 29th November.

61/11 Standing Orders

Cllr A Hallam has now completed the Standing Orders and have now been distributed to all Council members. Proposed by Cllr A Halfhide Seconded by Cllr D Risk

The meeting unanimously approved to exclude the public from the meeting whilst item 11 of the agenda was discussed.

62/11 Grapevine

9.25pm A request was tabled and unanimously approved to suspend Standing Orders for 15 minutes.

The discussions regarding the Grapevine, were to ascertain procedures regarding the proof reading and content.

Date of next meeting, 29 November 2011 in the Village Hall

The meeting ended at 9.40pm

Steina Bishop
Clerk to Langtoft Parish Council.