

Langtoft Parish Council

Clerk's Notes of AGM and Council Meeting held on Tuesday 15 May 2012 in Village Hall

Present: Cllrs Roy Jackson (Chairman), Debbie Hallam, Derek Risk, Andy Halfhide, Yvonne McCulloch', Trish Garratt, Colin Larkman, Mike Thompson, Andy Hallam and Brian Branch.

In Attendance: Steina Bishop (Clerk), Rosemary Woolley (District Councillor), Kelham Cooke (District Councillor), and 5 members of the public.

1/12 Election of new Chairman

The retiring Chairman called for nominations for the Chairman of the Council.

Cllr Branch was nominated by Cllr A Hallam and seconded by Cllr D M Thompson. There being no other nominations Cllr Branch was elected un-opposed. Cllr Branch then signed the Declaration of Acceptance to serve as Chairman for the next 12 months.

Cllr Branch then took the Chair. He thanked Cllr Jackson for the work he had done as Chairman over the last 12 months.

2/12 Election of new Vice-Chairman

Cllr Risk was nominated by Cllr Jackson and seconded by Cllr D Hallam. There being no other nominations Cllr Risk was elected un-opposed.

7.05 pm Cllr A Halfhide enters.

There was then a short adjournment for the Council to take questions from the public present.

3/12 Co-Option

Council had received an application for the vacancy of Councillor. As the applicant was unavailable to attend the AGM this item will be carried forward to the next council meeting.

4/11 Public Forum

Items raised were:

- Representative from the Hyde & Mossop Charity queried the resolution from the previous council meeting as he had received no response to the application for funding. **Clerk to send copy of letter sent.**
- Comments were raised regarding the fee of £25 for green bins payable to SKDC. SKDC have stated that garden waste can be placed in the black bins.

- A query was raised regarding funding for a street party during the Diamond Jubilee celebrations. Council agreed that funding is not permitted to any individual and only given to community events.

7.20pm PCSO Chris Clarke arrived

- PCSO Clarke informed the Council that parking outside the shop is still an ongoing concern. This is now being dealt with at Lincolnshire County Council's Highways Department, to instruct a half hour restriction sign as members of the parish are leaving their cars outside and catching the bus.

Mossop Drive has recently had a lot of issues which have now been addressed.

There had been a large number of burglaries in Market Deeping and Deeping St James recently and PCSO Clarke stated that the perpetrators have been caught and charged and currently remain in custody.

Parking on West End whilst a function is being held at the Village Hall is still an ongoing concern. Proposal from PCSO Clark to advise people when using the Hall regarding parking.

It was proposed by Council to ensure that on each agenda there be an item from the Police. **Action Clerk**

The open forum closed after 30 minutes at 7.34 pm.

Main Agenda

5/12 Apologies for absence. There were no apologies

6/12 Declarations of interest. There were no declarations of interest for items on the agenda.

7/12 Approval of Minutes of previous meeting (3 April 2012)

The approval of the previous minutes was proposed by Cllr Jackson, seconded by Cllr D Risk and agreed unanimously.

8/12 Appointment to Groups

Amenities & Highways

Cllr Thompson – Lead
Cllr Jackson
Cllr Larkman
Cllr A Hallam
Cllr D Hallam
Cllr Halfhide

Finance & General Purpose

Cllr Branch – Lead
Cllr A Hallam

Cllr Jackson
Cllr Risk

Events & Cemetery

Cllr McCulloch – Lead
Cllr Garratt
Cllr Risk
Cllr D Hallam

9/12 Appointment of representatives to external committees

Village Hall Committee – Cllr McCulloch
Hyde & Mossop Charity – Cllr Risk and Mrs Velma Denniston
Police Panel – Cllr Jackson

10/12 Confirmation of Standing Orders & Financial Regulations

The Chairman reported that he is satisfied with the current Standing Orders.

The Clerk indicated that she did not see any need to change the Financial Regulations previously updated in December 2009 and recommended their adoption for the coming year.

The meeting RESOLVED

“To continue with current Standing Orders dated September 2011 and the Financial Regulations dated December 2009 for the coming year or until amended at a future meeting of the Council.”

This was proposed by Cllr M Thompson and seconded by Cllr D Risk and agreed unanimously.

11/12 Review of Fixed Assets and Insurance Schedule

The Clerk presented the schedule of fixed assets for review by the Council.

The Clerk was asked to complete the Asset Register with further detail regarding play equipment. The schedule was approved by the Council. This was proposed by Cllr Thompson and seconded by Cllr Halfhide and agreed unanimously.

The Clerk advised the meeting of the renewal of the Council’s insurance policy and sought authority to renew it from 1 June 2012 at a cost of £565, and for the F&GP Group review the schedule in detail when it next meets. This was a small increase of £15 from last year.

The meeting RESOLVED

“To authorise the renewal of the Council’s insurance policy at a cost of £565, and give the F&P Group responsibility for monitoring the schedule in future.”

This was proposed by Cllr Halfhide and seconded by Cllr Risk and agreed by majority vote.

12/12 Clerks Report

The Clerk presented the report, which was accepted by the Council and it was noted:

- Cllr R Woolley and Lynne Leconte (SKDC Assets & Amenities) had completed an inspection of the tennis courts and football field including surrounding area of pavilion and noted the following:

Tennis Court Fencing was the responsibility of Deepings Tennis Club and although there was damage to the fencing, this was surface dressing.

A litter pick has been arranged for the playing field.

Brown bin near football pitch was full of dog fouling and this would need to be removed.

Lynne Leconte & Cllr Woolley noted that there was only 1 dog fouling notice throughout the village. **Action Clerk to request recommendations from Council as to where signs should be placed.**

Cllr Woolley also inspected the area surrounding 47 East End. It was confirmed that the Enforcement Officer will be visiting the site again and that SKDC may carry out emergency repairs.

- There had been a good response regarding the Annual Parish Meeting.
- Sinatra's Sandwich Bar – verbal concerns were raised regarding operating hours as the sandwich bar had commenced take away options on an evening from 6pm – 11pm. SKDC confirmed and owners confirmed that all legalities are covered.
- Member of the Forum commented that he did not feel that the Council had committed themselves fully to the forthcoming Diamond Jubilee celebrations. Councillors from Events Group stated that advertisements had been placed around the village and in the Grapevine for parishioners to assist in the planning of the celebrations but no interest was forthcoming from members of the Parish.
- Approval had been granted on the extension to 48 East End following resubmission of plans. **Action Clerk to copy notice decisions and submissions to Council.**
- Financial Accounts

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| The first half year precept had been received | £10,000 |
| Expenses paid from 1 st April to 10 th May | £3452.34 |
| Payments outstanding | £3500 |

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| Balances of accounts | £ 8947.37 |
| | £10,852.27 |
| | £ 51.10 |

It was noted that the Clerk had attended Clerks Training.

13/12 Approval of Annual Accounts and Internal Audit for 2011/12

The Clerk presented the draft annual return with the final accounts for 2011/12 which had already been agreed by the Internal Auditor. However, the reporting on end of year figures was incorrect.

The meeting **RESOLVED**

“To approve the accounts for the year 2011/12 pending review at Finance & General Purpose meeting to agree final reporting figures and authorise the submission of the annual return”

This was proposed by Cllr Thompson and seconded by Cllr Garratt and agreed by majority.

14/12 Pocket Park

Pocket Park was brought to Council for discussions on ideas of how this area may be utilised once received from Hanson. Chairman confirmed that Cllr Jackson to speak with Mark Page from Hanson and request an update when completion may occur. It was also noted that Cllr Jackson and Cllr Garratt take the lead on the development of Pocket Park.

15/12 Media

It was proposed by Cllr McCulloch that a summary of Clerks notes be placed in the Stamford Mercury and Bourne Local.

16/12 Amenities & Events Group Report

Amenities

1. A successful result from the Parish Council's de-icing contract.
2. 4 Salt bins were placed at various sites
3. East End Park has had significant work carried out including renewal of the soft play areas, refurbishment of the slide, replacement of obsolete and dangerous play equipment, repairs to chain link fence and infill of trip hazards in accordance with the last inspection recommendations. There is still further work to be carried out, namely renovation of the seesaw and replacement of swing seats; this will be carried out as soon as the weather improves.
4. Black Bull Green has also had essential repairs carried out to include the climbing frame and slide. Repairs to the seesaw and infill of trip hazards.
5. There is renovation required of all village notice boards.

This had been a successful year for the Parish Council with respect to Amenities. There are a few tasks still outstanding which will be completed over the forthcoming months.

Events

1. Photographs of Pocket Park will be displayed at the forthcoming APM
2. Additional Jubilee Medals have been obtained for distribution to the pre-school children within the village.
3. Very limited response had been received for the art competition.
4. Planned to put notice in Grapevine for the Best Kept Village competition and latest information on the Olympic Torch.

The meeting ended at 9.15 pm

Date of next meeting: 3 July 2012 Venue to be confirmed.

Steina Bishop

Clerk to Langtoft Parish Council