

Langtoft Parish Council

Clerk's Notes of Council Meeting held on Tuesday 19 February 2013 at Langtoft Village Hall

Present: Cllrs Brian Branch (Chairman), Derek Risk (Vice-Chairman), Andy Halfhide, Trish Garratt, Colin Larkman, Roy Jackson, Yvonne McCulloch and Debbie Hallam

In Attendance: Steina Bishop (Clerk), Rosemary Woolley (District Councillor), PCSO Chris Clarke.
There was 1 member of the Public.

01/13 Open Forum

Member of the public introduced herself and stated that she had attended the meeting as she was interested in becoming the new editor of the Grapevine. The Clerk confirmed that a letter of application had been received and this item would be discussed under agenda item 15.

02/13 Chairmans Remarks

The Chairman opened the meeting at 7.09, he gave thanks to the candidate for attending the meeting and also thanked PCSO Clarke and District Councillor Rosemary Woolley for attending. The chairman requested that agenda item 10 be moved to item 3. Agreed by all.

03/13 Update from Lincolnshire Police

PCSO Chris Clarke confirmed that there had been 2 burglaries in Langtoft since the last full council meeting. These included Stowe Road and Westfield Way.

PCSO Clarke reported that there was no anti-social behaviour currently in Langtoft but to report anything to the 101 number.

PCSO Clarke also advised that catalytic converter thefts were still continuing and urged any car owners to have them engraved. The next engraving day of catalytic converters was to be agreed but would advise the Clerk when this was.

04/13 Apologies for Absence

Cllr Thompson and Cllr Allen. Council members congratulated Cllr Allen on the birth of their son.

05/13 External Report – District Councillor R Woolley

D.Cllr Woolley read a report from D.Cllr Cooke regarding 47 East End. D.Cllr Woolley confirmed that a detailed assessment had been received on behalf of South Kesteven District Council and that no further planning decisions had been made. The Clerk reported that a number of complaints had been received regarding the overgrown hedging surrounding the property and requested that SKDC Planning approach the owner for works to be carried out.

D.Cllr Woolley confirmed that there would be a £5 increase in the Community Charge, for Band D Properties in 2013/14. This equates to a 3.9% increase.

06/13 Declarations of Interest

No declarations of interest had been received by the Clerk.

07/13 To approve the minutes (27.11.12)

The minutes from the meeting held on 27th November were approved. Proposed Cllr Risk, Seconded Cllr D Hallam and agreed by all members.

08/13 Clerks Report

The Clerk read the report.

Outstanding Notes from previous meeting: Disabled access for “Pocket Park” needed to be built in to existing works.

Signage for Langtoft Fen and the flooding at the Crossroads had been conveyed to K Brumfield of LCC Highways. Clerk to report his findings at next full council.

New Development – New Road. The Clerk confirmed that any parishioner can apply to be placed on the housing register, however nominations from L&H had not been called for at the time of writing, so no decisions can be made from either SKDC nor L&H regarding new tenants. Further information can be obtained from the Clerk, although the Parish Council cannot be involved in any decision making.

09/13 Finance Report

There had been no meeting of the Finance & General Purposes Group in January. The Clerk reported that the accounts were currently in a healthy state with payments to be made in February of £3503, this figure to include the gritting contract for this winter to date.

Date of next Finance & General Purpose Group to meet on 26th March to discuss the Budget for 2013/14 and the end of year figures.

10/13 Gritting

Feedback was given to Council Members from parishioners, thanking the Council for continuing with the gritting contract.

11/13 Correspondence

The Clerk read the list of correspondence.

12/13 Planning Applications

There had been no new planning applications to discuss. There had only been 1 planning application approval S12/3040

13/13 Events Group Report

Cllr Risk read the report from the Events Group.

The planned date for the Annual Parish Meeting would be Tuesday 21st May, Clerk confirmed that this was booked at the Village Hall. Cllr Garratt will produce a poster to advertise the event.

Cemetery: Cllr McCulloch advised that feedback from the tree surgeon was that there was nothing urgent required in the cemetery, however, the trees along the main road were overhanging. The Clerk was asked to gain quotes for the works to be carried out and a sum of £250 to be approved. Proposed Cllr Larkman, Seconded Cllr Jackson and agreed by all members. Clerk was asked by members to email the quotes to all Councillors once received.

Cllr McCulloch asked the Clerk if an agreement had been made with LCC Highways regarding a sign for slippery road on Stowe Road. Clerk confirmed that LCC would not erect a sign as it is not a primary route. Cllr Halfhide discussed with the Parish Council to purchase a sign and erect it themselves. **Action: Clerk to write to LCC Highways to request permission.**

Cllr McCulloch advised Council Members that trees were still overhanging on Stowe Road and suggested writing to owners to discuss having them cut back.

Council members discussed the opportunity for LCC Highways to have a walk around the village to ensure that all signs and roads are appropriately maintained. This would then enable the council to produce a full breakdown of works required. Proposed Cllr Risk, Seconded Cllr Halfhide and agreed by all members. **Action: Clerk to write to LCC Highways regarding invitation.**

No date had been set for the next events meeting.

Amenities Group – there had been no meeting of the Amenities Group in January.

8.50pm Cllr A Hallam arrived.

14/13 “Pocket Park”

Cllr Jackson reported that following the public meeting held on 8th January 2013, Langtoft Parish Council received strong support for the purchase of Pocket Park and recommend that Council confirm, in writing to Hanson UK their commitment to purchase. Proposed Cllr Risk, Seconded Cllr Halfhide, agreed by all members.

Cllr Jackson reported a meeting held with members of the “Pocket Park” Group and advised members on the proposals, these proposals would then be forwarded to Lincolnshire County Council Planning Monitoring Officer. Proposed Cllr Jackson, Seconded Cllr A Hallam and agreed by all members. **Action: Cllr Risk to draft letter to Hanson UK and to Lincolnshire County Council**

15/13 Langtoft Legends

Cllr McCulloch read a letter from a resident regarding a proposal to highlight residents, through an awards ceremony for their contribution to the village. Council members confirmed that due to the complexity of organising such an event, this would be put on hold and would be discussed in the future. **Action: Clerk to write to resident regarding outcome.**

9.20pm Chairman asked members of the public to leave the meeting so items 14 & 15 be discussed.

16/13 Internal Auditor

Council members voted on the appointment of the Internal Auditor, Peter Naylor. Proposed Cllr Jackson, Seconded Cllr Halfhide and voted 4:3. 2 members abstained from the vote. Council members confirmed that this appointment was subject to review. **Action: Clerk to write to Mr Naylor to confirm appointment**

9.30pm Chairman requested to suspend Standing Orders for members to discuss the vacancy of Grapevine Editor. Proposed Cllr Jackson, Seconded Cllr Garratt and agreed by all members.

17/13 Grapevine Editor

The Clerk reported that there had been 5 people interested in this role. Council confirmed to invite 2 applicants to a further meeting, date to be decided and agree the appointment thereafter. Council Members recommended that Cllrs D Hallam, Halfhide, McCulloch & Risk be on the panel to meet with applicants. There was no proposal but all members agreed.

18/13 Date of next meeting

The date of the next full council meeting is 2nd April 2013 at 7pm.

The meeting closed at 9.45pm