

Langtoft Parish Council
Clerk's Notes of Meeting held on Tuesday 1st April 2014 at
Langtoft Village Hall

Present: Cllrs Brian Branch (Chairman), Derek Risk (Vice-Chairman), Debbie Hallam, Elizabeth Allen, Yvonne McCulloch, Colin Larkman, Andy Halfhide, Trish Garratt, Roy Jackson & Mike Thompson. In Attendance: Steina Bishop (Clerk), Cllr Rosemary Woolley (District Councillor), Cllr Kelham Cooke (District Councillor), PCSO M Laughton. There were 4 members of the public.

The meeting was opened at 7pm with the Open Forum.

A member of the public raised concerns with regard to health and safety issues at the Pavillion. He read a letter that he had sent to Council and showed photographs. The Chairman asked D.Cllr Woolley if she would be able to investigate this from a District angle as the area in question is not owned by Langtoft parish Council. **Action: Clerk to forward the email in question to D.Cllr Woolley.** Members recommended that photos should be taken of the advertising boards. PCSO Laughton will attend prior to or during a football match. The reported changes to the floodlights will also be investigated.

A representative from the Allotments Association advised members that over the last 6 months there had been number of dangerous incidents with vehicles waiting on A15 to enter the allotment site. He also asked if any improvements would be considered for the safety of the association members. It was suggested by a member of the council that a Concealed Entrance sign be placed along the A15. The clerk advised that Highways were due to visit in the near future and would advise of the dangers of this entrance. **Action: Clerk to advise Highways of A15 signage.**

A member of the Open Forum requested information regarding the responsibility of the grass cutting contract. In particular along The Rides. Members were advised that a tree had been damaged and was not cleared up. D.Cllr Cooke advised that he would take the photos and investigate. **Action: D.Cllr Cooke to advise members of his findings.**

PCSO Laughton advised members that there had been 2 incidents in Langtoft since the last meeting; these consisted of stolen power tools from East End and also youths had been seen on the roof of 47 East End. PCSO Laughton advised that if anyone sees anyone in 47 East End they are to contact 101.

One member of the Open Forum advised members that he had written to the Grapevine Group with instructions as to how drivers should be using Box Junctions. Cllr Risk commented that he had received the article and it would be placed in the next edition and apologised that there had not been any space available in the latest edition.

Open Forum closed at 7.24pm

001/14 Chairman's Remarks

The Chairman thanked members in the open forum for their questions and comments. The Chairman then moved onto the main agenda.

002/14 Apologies for Absence

Apologies for absence had been received from County Cllr Robinson and Cllr A Hallam

003/14 Declarations of Interest

Cllr McCulloch declared an interest with regards to planning applications.

004/14 To approve the minutes of the meeting of 18th February 2014

The minutes from the meeting held on 18th February were approved, with an amendment to item 118/13. Proposed Cllr Risk, Seconded Cllr D Hallam and agreed by all members. The Chairman signed the minutes with the amendment.

005/14 Planning Applications

The Clerk had received 1 decision notice relating to a two-storey rear extension on Truesdale Gardens. The Clerk advised that a planning application had not been received at the time of the meeting but would forward the details under separate cover. **Action: Clerk to email members with the latest planning application once received from District Council.**

005/14 Reports from County & District Councillors

C.Cllr Robinson was unable to attend the meeting. The Clerk read an email, which had been received advising of his apologies, and that the money paid from the Big Fund was still being investigated.

D.Cllr Cooke advised that the council tax had been frozen for another year. The Green Bin collections will be re-starting. The cost for an existing customer would be £25 and a new customer £35.

D.Cllr Woolley advised members that during a recent Development Control Meeting, 47 East End was discussed in great length. The planning department are now awaiting a breakdown of figures. A notice period has been given to the landowner and if not adhered to enforced security of the site will take place.

Cllr Halfhide asked D.Cllr Cooke for Dogs prohibited from play area signs. **Action: C.Cllr Cooke to forward signs to the Clerk.**

006/14 Clerks Report

The Clerk read the report and advised members of the actions outstanding from previous meetings. **Action: The Clerk will report on outstanding actions at each meeting.**

The Clerk from Baston Parish Council had forwarded a document relating to community benefits linked to planning applications and available from developers. Members of the Council felt that this was not applicable to Langtoft Parish Council at this time.

The Clerk advised that there had been several complaints from residents relating to Black Bull Green and dog waste. Members agreed the following action points. **For a member of the Council to give a talk at the forthcoming Annual Parish Meeting on 20th May; for the Clerk to speak with Environmental Health at SKDC regarding a contract to empty dog waste bins; the clerk to source costs of dog waste bins and advise at next full council meeting on 13th May; for the Clerk to speak with the dog warden with regards to penalties; for the Clerk to source costs for "Dogs must be on a lead" signs; for the Clerk to speak with the Clerk at Baston to ascertain their protocols for dog fouling. The Clerk is to respond to letters of complaints advising of Councils recommendations.**

The Clerk advised members that a letter had been received from LCC: Savills regarding a rent review for the allotments. Cllr Allen advised that correct protocol would be for Council to issue the same notice to the Allotments Association advising of their eligibility of a rent review in 2015. Cllr Risk advised members that this was not the protocol under taken previously. The Clerk was asked to produce the agreement between Council and the Association for the meeting in May and to place on the agenda. **Action: Clerk to forward copy of agreement and to ascertain the previous documentation sent for the last rent review. Clerk to advise members as soon as possible of the procedure due to time constraints. The Clerk was also advised that the necessary paperwork be returned to LCC: Savills.**

The Clerk read an email from a student working towards his Duke of Edinburgh Gold Award, requesting financial support for his forthcoming trip to Morocco. All members agreed that monies would not be donated for this individual as donations are usually given to Community Groups and not individuals. The Clerk was asked to respond accordingly but advising that Council Members wish him the best of luck on the trip and with his fund raising efforts.

007/14 Finance Report

The Clerk read the finance report. Cllr Halfhide asked that the under spend of the gritting be carried forward to the 2014/15 financial year. Cllr Garratt advised that the budget had been agreed and a resolution passed in November and therefore the budget is agreed. The Clerk advised Cllr Halfhide that the sum of £500 had be given to the Fun Run Committee out of this under spend.

The monthly accounts for payment was presented.

008/14 WW1 Anniversary

Cllr D Hallam advised members that the Church Committee were preparing an event for the WW1 Anniversary and would ask that the Parish Council support the event. Members agreed that time could be given. Cllr D Hallam also requested that any ideas from the Parish Council or individuals be forward to the Church Committee or via herself.

009/14 Solar Farms

D.Cllr Woolley had advised earlier that there were no planned Solar Farms affecting the Parish and the document relating to community benefits had already been discussed.

010/14 Communication

Cllr Risk presented a proposal to add further clarification to paragraph 19 of Standing Orders. After much discussion it was recommended that Cllrs Risk & Garratt revise Standing Orders to reflect as to how members of the council discuss matters with members of the Parish. Cllr Halfhide requested that email addresses and telephone numbers be deleted from the website.

Cllr Allen proposed that the Clerk (when she receives an email) sends out to all Councillors and then responds to the Clerk for her to then respond and ask the comments/questions which may have been raised.

It was agreed that the proposal made by Cllr Risk be further clarified by himself and Cllr Garratt and sent to members prior to the next full council meeting.

Cllr Risk proposed that a letter be sent to LALC with regards to comments raised. Seconded by Cllr D Hallam and agreed by all members. **Action: Clerk to send response to LALC**

011/14 Recommendations from Events, Amenities & Pocket Park Group

9.30pm The Chairman asked for a proposal to suspend standing orders for a further 5 minutes. Proposed by Cllr D Hallam and agreed by all members.

Events

The Chairman asked if there had been any replies with regards to the Annual Parish Meeting. Cllr D Hallam advised that no replies had been received as the invitations were only being sent this week.

Amenities

Cllr Jackson read the report from the Amenities group.

The group requested the sum of £2795 to cover the costs of repairs to East End. These include a tyre trail, an A Frame, grass mat safety surface and a see saw guard. Proposed Cllr Halfhide, Seconded Cllr Risk and agreed by all members.

The Group asked the Clerk for an update on the double yellow lines at West End. The Clerk advised that this work would be carried out at the end of May when the schools are on half term.

The Group asked the Clerk to advise council of the response received from Highways regarding the provision of road salt for our grit bins. The Clerk confirmed that Highways are usually informed by the Parish as part of the agreement, just before they are empty to let our service centre know and then they will become part of the programme. Due to being at the end of the season Highways will complete a blanket scheme to top them all up within the division.

Cllr Thompson asked if the Group had the authorisation to spend up to a maximum of £300. The Clerk advised that only herself as Clerk and RFO could purchase without Council approval up to this sum but any monies to be spent must be sent through the Clerk.

Pocket Park

There had been no further developments regarding Pocket Park.

012/14 Date of next meeting

13th May – Full Council AGM

20th May – Annual Parish Meeting

The meeting closed at 9.35pm