

### **Langtoft Parish Council**

Clerk's Notes of Meeting held on Tuesday 18<sup>th</sup> February 2014 at  
Langtoft Village Hall

**Present:** Cllrs Brian Branch (Chairman), Derek Risk (Vice-Chairman), Debbie Hallam, Elizabeth Allen, Yvonne McCulloch, Colin Larkman and Andy Hallam. In Attendance: Steina Bishop (Clerk), Cllr Rosemary Woolley (District Councillor). There were 5 members of the public.

The meeting was opened at 7pm with the Open Forum.

Thanks were given to the Council regarding the publication of the Grapevine.

A member of the Forum requested that the Council contact local bus firms regarding the parking outside of the village hall on nights when there is a function.

Council members were advised that the fence at the Cemetery is rotting. The Chairman confirmed that the materials used for the fencing would not cause it to rot but Cllr McCulloch would investigate when the Cemetery work party takes place in April. **Action: Cllr McCulloch to incorporate fencing in the Cemetery Work party in April.**

A member of the forum advised Council Members that on the A15 from Langtoft to Market Deeping it appears that watery discharge is leaking into the dyke. The Chairman asked if it looks like a soak away, which was confirmed. The Chairman confirmed that unfortunately there was nothing Council could do but would keep their eye on it and report it to Highways. **Action: Clerk to contact Highways ref the soak away.**

Council members were asked about the Big Society Fund, which is from Lincolnshire County Councillors Expenses. It was understood that Parish Councils and Community Groups could benefit from this fund for worthwhile village causes. The Chairman confirmed that Langtoft PC had been advised it would be receiving £500 to put in the budget against costs for Pocket Park. To date, this money had not been received but the Clerk is in contact with C.Cllr Robinson regarding this allocation of funds.

Council members were asked if they were planning to organise an event relating to the WW1 Commemorative Anniversary. The Chairman advised that nothing had been discussed but would be placed as an item on the Agenda for Aprils meeting. **Action: Clerk to ensure WW1 Anniversary is placed on the agenda for April.**

Council members were asked about the progress of Pocket Park. The Vice-Chairman explained the process but did advise that a site visit has taken place and Hanson are hoping to complete in the Summer of 2014.

Open Forum closed at 7.28pm

PCSO M Laughton sent her apologies. The Clerk read the report which stated that there were no areas of concern within Langtoft and that the main focus of crime is currently within the Deepings. The cold calling zone signs should have been put in place.

### **113/13 Chairman's Remarks**

The Chairman thanked members in the open forum for their questions and comments. The Chairman then moved onto the main agenda.

### **114/13 Apologies for Absence**

Apologies for absence had been received from County Cllr Robinson, District Cllr Cooke, Cllrs Trish Garratt, Andy Halfhide, Roy Jackson and Mike Thompson.

### **115/13 Declarations of Interest**

There were no Declarations of Interest.

### **116/13 To approve the minutes of the meeting of 7<sup>th</sup> January 2014**

The minutes from the meeting held on 7<sup>th</sup> January were approved by all members and signed by The Chairman. Proposed Cllr McCulloch and agreed by all members

### **117/13 Planning Applications**

No comments were raised regarding the applications on the agenda. The Clerk confirmed that there had been no decision notices issued.

### **118/13 Grapevine**

The chairman asked members for their feedback for the latest edition of the Grapevine and it was noted that the majority of comments Councillors had received were positive. However, the Council had received one letter of complaint from a resident mainly regarding the grammar, layout and typeface within the Grapevine. Members of the PC were unhappy with the tone of the letter and agreed that a formal letter needs to be sent from the PC or by replying in the Grapevine under the Editors Comments. The meeting agreed that no individual Councillor should reply to any member of the Parish without discussion at full council and it being agreed to do so. **Action: Vice Chairman to respond to letter via the Grapevine (April Edition)**

Cllr A Hallam suggested that when responding to emails that all other details relating to the original should be deleted and only the content therein be displayed. All agreed

### **119/13 Reports from County & District Councillors**

Apologies were received from County Councillor Robinson and District Councillor Cooke. D.Cllr Woolley advised that Lloyds Bank and SKDC were continuing with the scheme to assist first time buyers. Enterprise week will be held in March and that the Green Waste Service will resume in April.

D.Cllr Woolley advised that Solar Farms are becoming increasingly popular and that the Parish Council need to be aware that there are no S106 agreements attached to these applications and that the Parish Council would need to consider how best to negotiate consequential community benefits. Discussions took place with members regarding this item and agreed to place it on the April Agenda.

The Clerk advised D.Cllr Woolley that a resident had requested information regarding a bus service to run from both ends of the village for those residents unable to walk to the bus stop. D.Cllr Woolley advised the Clerk that she would forward information regarding travel vouchers. **Action: D.Cllr Woolley to advise the Clerk of these details and for the Clerk to investigate further.**

### **120/13 Clerks Report**

The Clerk read the report and advised of actions outstanding from previous meetings.

An email has been received from a resident on Truesdale regarding works to be carried out on Stowe Road by Anglian Water in May. D.Cllr Woolly advised members that this proposal may be delayed due to sewerage works in Greatford. Members were concerned that Langtoft is already at its capacity and further input would cause grave concerns. **Action: Clerk to contact Anglian Water to ascertain the process and timescales and report back at next meeting.**

The council had received an email from a young person within the village enclosing a design for a skate park. Members would like to invite this young person to the Annual Parish Meeting with a presentation regarding the skate park.

A letter had been received with concerns regarding the stone wall near the bus stop. The Chairman advised that he will speak with the resident regarding repairs. **Action: Chairman to speak with resident.**

A letter had been received from the Fun Run Committee regarding funds for the forthcoming Fun Run. Cllr Larkman proposed a sum of £400 be given to the committee, seconded by Cllr Allen. Cllr McCulloch proposed the sum of £500, seconded by Cllr A Hallam, the vote was split and the Chairman carried the second proposal of £500. **Action: Clerk to raise cheque for £500**

**Action: Members asked the Clerk to check SEA to ascertain the length of time outstanding – projection of time for special expenses.**

Cllr D Hallam had requested if a sign can be placed at the crossroads showing the location of the village shop and post office. The Clerk advised that the response from Highways is that the shop will need to apply for signage and would also be liable for the cost.

The Clerk advised that Financial Regulations and Standing Orders need to be reviewed more regularly and Standing Orders needs to be changed due to the new structure of the internal audit. **Action: Clerk to raise at the next Finance & General Purpose meeting.**

9.30 Members agreed to suspend standing orders for a further 20 minutes to continue with the remaining items on the agenda.

### **121/13 Recommendations from Events, Amenities & Pocket Park Group**

#### **Events**

The report from the Events meeting held in January was read by individual members and the recommendations from this meeting were as follows:

Council to print own Christmas cards again next year – members agreed that the Christmas cards had been well received and suggest to continue for this year.

Request that Members give some thought to headline item/event for APM – Item placed on agenda for April meeting.

#### **Amenities**

The report from the Amenities group was read by Cllr A Hallam. The group recommend installing a tyre trail at East End Park costing a total of £2235 ex vat. The Chairman asked if the specification had been approved (in respect of safety surfaces) and requested that copies of the quotes be forwarded to the Clerk.

Amenities recommend the Clerk approach LCC Highways for an update on the double yellow lines, being implemented on West End. **Action: Clerk to contact LCC Highways**

Cllr A Hallam advised members that West Deeping & Greatford had received traffic surveys and would like to approach both parishes to ascertain if the results could help with the reduction of traffic in Langtoft. It was also recommended to continue to pursue the provision and installation of a slippery road sign for Stowe Road. **Action: Cllr Jackson to contact Welling & Deepings Drainage Board to find out who owns the strip of land between the road and the ditch.**

It was noted that the water level in the pond at East End is rather high and the group recommends that if the levels continue to be of a high level then the Council should reinstall a lifebuoy. The Chairman also suggested a deep water sign. **Action: Clerk to ascertain costs for both items.**

Cllr D Hallam advised members that she would like to be removed from the Amenities Group. **Action: Cllr Risk to remove these details from the website.**

#### **Pocket Park**

There had been no further developments regarding Pocket Park.

#### **122/13 Date of next meeting**

1<sup>st</sup> April 2014

**The meeting closed at 9.50pm**