

Langtoft Parish Council

Clerk's Notes of Meeting held on Tuesday 13th May 2014 at
Langtoft Village Hall

Present: Cllrs Brian Branch (Chairman), Derek Risk (Vice-Chairman), Debbie Hallam, Elizabeth Allen, Yvonne McCulloch, Colin Larkman, Andy Halfhide, Roy Jackson & Mike Thompson. In Attendance: Steina Bishop (Clerk), Cllr Rosemary Woolley (District Councillor) and Cllr Kelham Cooke (District Councillor). There were 2 members of the public.

The open forum commenced at 8.23pm after the conclusion of the AGM.

013/14 Adjournment for Public Forum (up to 30 minutes for any parishioner to address the Council on Parish matters)

D.Cllr Woolley asked the Chairman if they could start with their opening comments as they had to leave to attend another meeting. The Chairman agreed.

D.Cllr Cooke stated that the landowner of 47 East End had been served with a 21 day response notice with regards to planning on this property. The owner has responded and the application for 2/3 properties at the back of the existing property will be discussed at the Development Control Meeting on 27th May or deferred to meeting on 17th June.

D.Cllr Woolley advised the SKDC are renewing efforts to bring empty homes back into use by giving landlords and owners an incentive grant to help. Over 400 addresses within the District have been identified as long term unoccupied.

D.Cllr Woolley advised that more than 20 students from Stamford College are currently getting skills and experience

A member of the parish asked council members why they had made a donation of £500 for the 2014 Fun Run. Chairman advised that as the run had not taken place the previous year due to marshalling issues that the Parish Council at a previous meeting had confirmed that they would like the fun run to take place and would help if possible. The contribution was made to assist with costs and not for any specific item required. Members were then asked if they had received sight of the fun run accounts, which members confirmed at this point had not but were confident that a copy would be forwarded once completed, for this year's run.

Members were asked what had happened to the noticeboard at the Crossroads. The Chairman confirmed that the noticeboard had been removed for repair and should be reinstated next week. To continue with notice boards another member of the parish asked as to why there were no copies of the agenda placed in them. Cllr Risk confirmed that the notice of a meeting is placed on the cover of the Grapevine, and also on the website. Agendas were also available on line. The parishioner then commented that not all members of the parish have access to the internet, so should be placed on the noticeboards. The Clerk acknowledged these comments. It was also commented upon that the contact details for the noticeboards were absent.

A member of the open forum asked as to why the Audit Conclusion Notice and the Annual Audit Return were not on the website for the year 2012/13. The clerk will ensure this is rectified as soon as is practicable. . **Action: Clerk to forward relevant documentation to Cllr Risk for inclusion on the website.**

It was also noted that the Clerks Notes/Approved minutes were not up to date on the website. Cllr Risk confirmed that the Clerks Notes were published in the Grapevine and are not available on the

website until they have become approved. **Action: Cllr Risk to ascertain the correct protocol for publishing the Clerks Notes/Approved Minutes**

A parishioner asked as to why there was no record of the previous internal audit report in either the Clerks notes or the Finance report. The Clerk advised that the comments had not been published but members had been notified of the internal audit report

Peter Naylor, the previous Internal Auditor, queried the accuracy of the minutes of the 2013 AGM in relation to the internal audit items. (PN subsequently resigned at the following ordinary Council meeting) The Clerk advised that the minutes had been correctly approved by the Council as a record of the meeting. Cllrs Risk & Halfhide proposed that the current minutes should record that PN disagreed with 2013 minutes as published and this was agreed by all members.

Comments were made in relation to the cemetery fence and that at a previous meeting no comments were made to the effect that the cemetery fence was rotting. Thus said, the fence is being buried by grass cuttings, outside of the boundary. A compliment was made in relation to the cemetery how lovely it is looking and to pass on thanks to the Gardener for the job he is doing.

The open forum ended at 7.45

014/14 Apologies for absence

Apologies received for Cllr A Hallam and Cllr Garratt

015/14 To approve the minutes of the meeting held on 1st April 2014

The minutes from the meeting held on 1st April were approved by majority vote and signed by The Chairman. Proposed Cllr Larkman, Seconded Cllr McCulloch. Cllr Allen abstained as she had not read them.

016/14 Recommendations from Amenities, Events & Pocket Park Groups

Cllr McCulloch reminded members that the APM was being held on Tuesday 20th May. Cllrs Halfhide and Allen both gave their apologies that they would be unable to attend.

Cllr Jackson advised that the Amenities Group had had no meeting so could only advise members that the work on the playground equipment for East End Park would start in the next couple of weeks. Cllr Jackson also advised that a work party to plant saplings had taken place and there were approx. 70 left over which had been offered to several parish councils. The Clerk will send email to the Clerk at Baston to ascertain if Baston PC would like them. **Action: Clerk to email Baston PC ref Saplings.**

Cllr Jackson confirmed there had been no developments with regards to Pocket Park.

017/14 Finance Report

The amended standing orders will be sent out to all members once completed prior to full council on 1st July. It was proposed by Cllr Thompson to defer the standing order approval until 1st July. Seconded by Cllr Jackson and agreed by all members.

The monthly accounts for payment were recorded.

018/14 Big Society Fund Payment

A lengthy discussion took place regarding the payment of the £500 due to the Parish Council in 2012/13, recent correspondence from LCC and subsequent telephone conversations. It was resolved that the Chair should send a written reply on behalf of the Parish Council to clarify the councils position.

020/14 Clerks Report

The Clerk read the Clerks Report which was noted.

021/14 47 East End – D.Cllr K Cooke

This item was disregarded as it had been discussed in the open forum.

Date of next meeting

Annual Parish Meeting 20th May 2014

Full Council Meeting 1st July 2014

The meeting closed at 9.30pm

Addendum

These were approved as minutes by Council on 1st July 2014