

Langtoft Parish Council

Minutes of a Special Parish Council meeting held on Thursday 25 June 2015 in Langtoft Village Hall

Present: Cllrs Brian Branch (Chairman), Yvonne McCulloch, Debbie Hallam, Trish Garratt, Andy Halfide, Mike Thompson, Roy Jackson, Tom Butterfield and Derek Risk (Vice-Chairman).

In Attendance: There were no members of the public present.
The meeting was opened at 9pm. There was no Open Forum.

18/15 Apologies for absence

Apologies had been received from Cllrs Larkman and Andy Hallam.

19/15 Declarations of Interest

No declarations of interest were received.

20/15 Minutes of the meetings held on 31 March and 12 May 2015

The revised notes of these two meetings were agreed. Proposed by Cllr Jackson, seconded by Cllr D Hallam and agreed unanimously.

21/15 Annual Audit Submission

The council noted the report on the reconciliation between with audit return, the underlying accounting records and the bank statements by Cllrs Garratt and Risk. It was also noted that the internal audit report for 31 March 2015 was not yet available. The Council agreed to approve the accounts and external audit submission subject to the receipt of a satisfactory internal audit report. Proposed by Cllr McCulloch, seconded by Cllr Garratt and agreed by majority vote.

Cllr Risk was actioned to advise Grant Thornton of the delay and agree a new date for submission.

22/15 Dog Waste Bins

Cllr Jackson was progressing the dog waste collection contract. The Council agreed a budget of £600 for the first year. Proposed by Cllr Halfhide, seconded by Cllr Thompson and agreed unanimously.

23/15 Repairs to Play Equipment at BBG

The meeting noted the closure of the enclosed play area at Black Bull Green pending repairs to the play equipment. An immediate budget of £1,000 was authorised for the repairs. Proposed by Cllr Halfhide, seconded by Cllr Thompson and agreed unanimously.

As there were no members of the public present the resolution to exclude members of the public was not necessary for the following items:

24/15 Appointment of Parish Clerk/RFO

The meeting noted that there had been a good response to the notice of the vacancy with a strong field of candidates; all residents of the village. The Council accepted the recommendations of the interviewing panel and after discussion agreed to appoint Heather Gilling as the new Clerk/RFO with effect from 1st July 2015, subject to satisfactory references. Proposed by Cllr Halfhide, seconded by Cllr Jackson and agreed unanimously.

The Council expressed its appreciation to all the candidates for their interest in the post.

25/15 Contract of Employment

The meeting noted the current contract of employment for the Parish Clerk, but asked Cllr Risk to check with LALC that it was consistent with their current model contract.

The meeting closed at 10.10pm

Date of Next Council Meetings:

Scheduled Council meetings 28 July 2015

Then 8 September 2015

(Signed) Brian Branch, Chairman

Date: 28 July 2015