

LANGTOFT PARISH COUNCIL

Clerk to the Council – Heather Gilling, 28 Westfield Way, Langtoft, PE6 9RH

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Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,

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A meeting of Langtoft Parish Council will be held **at Langtoft Village Hall on Tuesday 28 July at 7pm.**

The meeting will commence with an open forum, which will last for up to 30 minutes, during which time any parishioner is invited to address the council on parish matters. This will be followed by the formal agenda, and all councillors are requested to attend for the transaction of the following business:

Agenda

1. Chairman's welcome

To receive any opening remarks by the Chairman.

2. Apologies

To receive any apologies for absence.

3. Members' interests

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any agenda item.

4. Minutes

To approve as a correct record the (draft) minutes of the meeting held on 25 June 2015.

5. Matters arising

To consider any matters arising from the minutes of the meeting held on 25 June 2015 (and also from previous minutes: i.e. lorries travelling through the village.)

6. Councillor Resignation

To note the resignation of former councillor Tom Butterfield and consider co-option to fill the vacancy.

7. Reports from County and District Councillors and Police

To consider any reports or matters relevant to the village by County, and District Councillors and Police.

8. Financial report

To consider the council's current financial position, including transactions since the last meeting, and to approve the new Clerk's access to the Council's on-line banking facility.

9. Purchase of laptop

To consider the purchase of a replacement laptop for the clerk's use for parish council matters.

10. Internal/external audit

To consider an internal/external audit following the appointment of the new Clerk. Item placed on the agenda at request of Cllr A Hallam.

11. Training opportunities

To consider training opportunities, through LALC, deemed appropriate for the new Clerk and for Members.

12. Dog waste bins

To consider siting of the new dog waste bins.

13. Planning matters

To report receipt of Decision Notice in respect of S15/1362/HSB and any other planning matters received following the publication of this agenda.

14. Correspondence

To report on correspondence received by the Clerk and actions taken since the last meeting.

15. Play inspection report Black Bull Green

To receive inspection report in respect of play equipment at Black Bull Green and consider any recommendations.

16. Condition of BT phone box, West End and boundary wall, condition of boundary wall, bus stop, A15

Item placed on the agenda at the request of Cllr McCulloch.

17. Updates from working groups

To receive any updates from the working groups: i.e.

Finance and General Purposes

Events and Cemetery

Amenities and Highways

18. Date of next meeting

The next meeting will be held on **Tuesday 8 September 2015** at **Langtoft Village Hall**, at **7pm**.

Dated this 22nd^t day of July 2015

Heather Gilling, Clerk to Langtoft Parish Council