

# LANGTOFT PARISH COUNCIL

Clerk to the Council – Heather Gilling, 28 Westfield Way, Langtoft, PE6 9RH  
Tel: 01778 342421 Email: [parishclerklangtoft@gmail.com](mailto:parishclerklangtoft@gmail.com)  
Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,  
Tel: 07921 919937 Email: [brianbranch@hotmail.co.uk](mailto:brianbranch@hotmail.co.uk)

---



An extraordinary meeting of Langtoft Parish Council will be held on **Friday 21 August 2015** at **Langtoft Village Hall** (committee room) at **8pm** to deal with an urgent financial matter.

## Agenda

1. Because the matter refers to a named individual, under the terms of the Public Bodies (Admissions to Meetings) Act 1960 the Council will resolve to exclude the press and public from the meeting.
2. To confirm the actions of the Clerk/Responsible Finance Officer.
3. To determine further actions that may be required.
4. To prepare a statement to be presented during the public session of the next regular Parish Council meeting (on 8 September 2015).

Signed:.....

Heather Gilling

Clerk to Langtoft Parish Council

Dated: 14 August 2015