

LANGTOFT PARISH COUNCIL

Clerk to the Council – Heather Gilling, 28 Westfield Way, Langtoft, PE6 9RH

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Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,

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31 March 2016

To all Members of Langtoft Parish Council

You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held at **7pm on Tuesday 5 April 2016** at **Langtoft Village Hall**.

There will be a public forum starting at 7pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the council. Your attendance is requested during this period.

Heather Gilling
Clerk to Langtoft Parish Council

Agenda

1. **Chairman's welcome and remarks:** 2 minutes
2. **Apologies:** To receive any apologies for absence and reasons given. 2 minutes
3. **Members' interests:** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests. 2 minutes
4. **Minutes:** To approve as a correct record the notes of the meeting held on 23 February 2016 as minutes. 2 minutes
5. **Reports from County and District Councillors and Police:** To consider any reports or matters relevant to the village by County, and District Councillors and Police. 10 minutes
6. **Finance:** To consider the council's financial position, including transactions since the last meeting. 15 minutes
7. **Clerk's report:**
 - a) To receive report on correspondence received.
 - b) To receive report on actions from previous meetings15 minutes
8. **Planning applications:** To report receipt of planning applications/decision notices since the last meeting. 5 minutes
9. **Parks:** Updates on parks 10 minutes
10. **Working groups:** To consider updates from working groups 10 minutes
11. **'Clean for the Queen' litter pick:** to report on activities clearing litter, and future possible actions 10 minutes

- 12. Highways matters:** to consider matters to raise with the area highways engineer at the village 'walkabout' taking place on 19 April 2016. 15 minutes
- 13. Annual parish meeting:** to finalise arrangements for and format of the annual parish meeting 10 minutes
- 14. Exclusion of the press and public:** If there are any matters of a confidential nature, to move The appropriate resolution. 1 minute

15. Date of next meeting

The next meeting will be the annual general meeting on **Tuesday 17 May 2016**
at **Langtoft Village Hall**, at **7pm**.