

LANGTOFT PARISH COUNCIL

Clerk to the Council – Heather Gilling, 28 Westfield Way, Langtoft, PE6 9RH

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Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,

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1 September 2016

To all Members of Langtoft Parish Council

You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held at **7pm** on **Tuesday 6 September 2016** at **Langtoft Village Hall**.

There will be a public forum starting at 7 pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the council. Your attendance is requested during this period.

Heather Gilling
Clerk to Langtoft Parish Council

Agenda

1	Chairman's welcome and remarks	2 minutes
2	Apologies: to receive any apologies for absence and reasons given	2 minutes
3	Members' interests: To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests	2 minutes
4	Minutes: To approve the notes of meetings on 28 June 2016 and 26 July 2016 as minutes.	2 minutes
5	Reports from County and District Councillors and Police	15 minutes
6	Finance: to receive the following matters <ul style="list-style-type: none">• Internal audit report• Approval of annual return• Year to date accounts	15 minutes
7	Clerk's report: to receive report on correspondence and actions from previous meetings. (This will include conversation with SKDC regarding SEA)	15 minutes
8	Planning applications: to report receipt of planning applications/decision notices since the last meeting.	5 minutes
9	Parks: to include: <ul style="list-style-type: none">• update on repairs to equipment at East End• Repairs to fencing East End Park	10 minutes

	<ul style="list-style-type: none"> • Update on Pocket Park • Remedial action to trees adjacent to Barn Owl Close 	
10	Meet the council/Remembrance event: To consider updates on this proposed event.	10 minutes
11	Christmas at the Crossroads: To consider any updates on this proposed event.	5 minutes
12	<p>Working groups – to consider</p> <p>1) updates from:</p> <ul style="list-style-type: none"> • Finance and General Purposes • Events and Cemetery <p>2) Re-establishing the Amenities and Highways group. (Clerk can report on matters that would be beneficial for this group to consider.)</p>	10 minutes
13	Exclusion of the press and public: If there are any matters of a confidential nature, to move the appropriate resolution in order that they may be discussed.	2 minutes
14	Date of next meeting: The next meeting of the parish council will be on Tuesday 18 October 2016 at Langtoft Village Hall at 7pm.	1 minute