

# LANGTOFT PARISH COUNCIL

Clerk to the Council – Heather Gilling, 28 Westfield Way, Langtoft, PE6 9RH

Tel: 01778 342421 Email: [parishclerklangtoft@gmail.com](mailto:parishclerklangtoft@gmail.com)

Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,

Tel: 07921 919937 Email: [brianbranch@hotmail.co.uk](mailto:brianbranch@hotmail.co.uk)

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16 February 2016

## To all Members of Langtoft Parish Council

You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held at **7pm on Tuesday 23 February** at **Langtoft Village Hall**.

**There will be a public forum starting at 7pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the council. Your attendance is requested during this period.**

Heather Gilling  
Clerk to Langtoft Parish Council

### Agenda

1. **Chairman's welcome and remarks:** 2 minutes
2. **Apologies:** To receive any apologies for absence and reasons given. 2 minutes
3. **Members' interests:** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests. 2 minutes
4. **Minutes:** To approve as a correct record the notes of the meeting held on 12 January 2016 as minutes. 2 minutes
5. **Reports from County and District Councillors and Police:** To consider any reports or matters relevant to the village by County, and District Councillors and Police. 10 minutes
6. **Co-option:** to consider the application received for co-option on to the parish council 10 minutes
7. **Finance:** to consider
  - a) the council's current financial position, including transactions since the last meeting. Progress on invoicing, internal audit and confirmation of budget allocations for 2016/17
  - and
  - b) a request for financial help towards replacement of chain link fencing surrounding tennis courts on recreation field15 minutes
8. **Clerk's report:**
  - a) To receive report on correspondence received.
  - b) To receive report on actions from previous meetings15 minutes
9. **Planning applications:** To report receipt of planning applications/decision notices 5 minutes

since the last meeting.

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| 10. <b>Parks:</b> Review of play equipment and inspections. Update on Pocket Park   | 10 minutes |
| 11. <b>Working groups:</b> To consider updates from Events & Cemetery group including consideration of the format for the annual parish meeting | 10 minutes |
| 12. <b>Queens 90<sup>th</sup> Birthday:</b> To consider possible event  | 10 minutes |
| 13. <b>Exclusion of the press and public:</b> If there are any matters of a confidential nature, to move The appropriate resolution.            | 1 minute   |
| 14. <b>Date of next meeting</b>   |            |

The next meeting will be held on **Tuesday 5 April 2016 at Langtoft Village Hall, at 7pm.**