

LANGTOFT PARISH COUNCIL

Clerk to the Council – Heather Gilling, 28 Westfield Way, Langtoft, PE6 9RH

Tel: 01778 342421 Email: parishclerklangtoft@gmail.com

Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,

Tel: 07921 919937 Email: brianbranch@hotmail.co.uk



7 January 2016

To all Members of Langtoft Parish Council

You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held at **7pm on Tuesday 12 January** at **Langtoft Village Hall**.

There will be a public forum starting at 7pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the council. Your attendance is requested during this period.

Heather Gilling
Clerk to Langtoft Parish Council

Agenda

- Chairman's welcome and remarks:** To include a proposal to approve an amendment to Standing Order 1.L (photographing, recording, broadcasting or transmitting the proceedings of a meeting). 2 minutes
- Apologies:** To receive any apologies for absence and reasons given. 2 minutes
- Members' interests:** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests. 2 minutes
- Minutes:** To approve as a correct record the notes of the meeting held on 1 December 2015 as minutes, and also to approve amendments to items 76/15 and 81/15 from the minutes of the meeting held on 20 October 2015. 5 minutes
- Reports from County and District Councillors and Police:** To consider any reports or matters relevant to the village by County, and District Councillors and Police. 10 minutes
- Finance:** to consider the council's current financial position including transactions since the last meeting 5 minutes
- Budget for the coming year:** To finalise the budget for the coming year. 45 minutes
- Review of Standing Orders:** To further consider reviews to Standing Orders to take account of the requirements of the Localism Act 2011, in particular timing of publication of notes of meetings, financial transactions and Members Code of Conduct. 15 minutes
- Planning applications:** To report receipt of planning applications/decision notices since the last meeting. 5 minutes

10. Clerk's report:

a) To receive report on correspondence received.

b) To receive report on actions from previous meetings.

15 minutes

11. Working groups: To consider any updates from working groups

5 minutes

12. Exclusion of the press and public: If there are any matters of a confidential nature, to move
The appropriate resolution.

1 minute

13. Date of next meeting

The next meeting will be held on **Tuesday 23 February 2016 at Langtoft Village Hall, at 7pm.**