

# LANGTOFT PARISH COUNCIL



Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,  
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9 May 2017

**To all Members of Langtoft Parish Council**

**You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held at 7pm on Tuesday 16 May 2017 at Langtoft Village Hall.**

**There will be a public forum starting at 7 pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the council. Your attendance is requested during this period.**

**Cllr Branch & Cllr Risk**

## Agenda

1	<b>Chairman's welcome and remarks</b>	2 minutes
2	<b>Apologies:</b> to receive any apologies for absence and reasons given	2 minutes
3	<b>Members' interests:</b> To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests	2 minutes
4	<b>Minutes:</b> To approve the notes of the meetings on 4 April 2017 & 27 April 2017	5 minutes
5	<b>Reports from County and District Councillors and Police</b>	15 minutes
6	<b>Finance:</b> Year to date accounts and latest transactions. Includes review and authorisation of temporary clerking support.	5 minutes
7	<b>Internal Audit Report for 2016/17</b> for review and actions	10 minutes
8	<b>Accounts &amp; Audit Regulations:</b> review of compliance	10 minutes
9	<b>Governance Review</b>	10 minutes
10	<b>Annual Return for year ended 31 March 2017 for approval</b>	10 minutes
11	<b>Review of ongoing action points:</b> to update list and review progress	20 minutes
12	<b>Review and Authorisation of orders for repair and maintenance work</b>	15 minutes
13	<b>Planning applications:</b> to review current planning applications and deal with enquiries from residents.	10 minutes
14	<b>Working groups</b> – to consider updates from: Finance and General Purposes Events and Cemetery Amenities and Highways	10 minutes
15	<b>Exclusion press and public:</b> If there are any matters of a confidential nature, to move the appropriate resolution in order that they may be discussed.	1 minute
16	<b>Dates of next meetings:</b> The Annual Parish Meeting and Annual Meeting of the Parish Council will be held on Tuesday 23 May at Langtoft Village Hall at 7pm. The next ordinary meeting of the Parish Council will be held on Tuesday 27 June 2017 at Langtoft Village Hall at 7 pm.	1 minute