

# LANGTOFT PARISH COUNCIL

Clerk – Julian Tatam

Tel: 01778 341211 Email: [clerk@langtoftparishcouncil.org](mailto:clerk@langtoftparishcouncil.org)

Chairman – Cllr Andy Halfhide

Email: [chairman@langtoftparishcouncil.org](mailto:chairman@langtoftparishcouncil.org)



**10 October 2017**

## To all Members of Langtoft Parish Council

You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held at **7pm on Tuesday 17 October 2017** at **Langtoft Village Hall**.

**There will be a public forum starting at 7 pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the council. Your attendance is requested during this period.**

Julian Tatam

Clerk to Langtoft Parish Council

## Agenda

1	<b>Chairman's welcome and remarks</b>	2 minutes
2	<b>Apologies:</b> to receive any apologies for absence and reasons given	2 minutes
3	<b>Members' interests:</b> To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests	2 minutes
4	<b>Minutes:</b> To approve the notes of meetings on 5 <sup>th</sup> September 2017 as minutes.	2 minutes
5	<b>Casual Vacancy:</b> to consider co-option to the Council	10 minutes
6	<b>Clerks Report</b>	10 minutes
7	<b>Reports from County and District Councillors and Police</b>	15 minutes
8	<b>Traffic issues at the A15 crossroads</b>	10 minutes
9	<b>Finance:</b> to receive the following matters <ul style="list-style-type: none"><li>• External audit report</li><li>• Internal Audit report</li><li>• Year to date accounts</li><li>• Risk register review – to adopt</li><li>• Consider 2018 19 budgeting process</li></ul>	15 minutes
10	<b>Review of ongoing action points:</b> to update list and review progress	15 minutes
11	<b>Correspondence:</b> <ul style="list-style-type: none"><li>• Holocaust Memorial Day</li><li>• The Big Clean</li><li>• Deepings Voluntary Car Scheme</li><li>• Trees at East End Park</li><li>• Fields in Trust Awards</li></ul>	10 minutes

12	<b>Review and Authorisation of orders for repair and maintenance work:</b> <ul style="list-style-type: none"> <li>• Pruning of trees around East End Park</li> <li>• Replacement waste bin for East End</li> </ul>	10 minutes
13	<b>Planning applications:</b> to report receipt of planning applications/decision notices since the last meeting. <ul style="list-style-type: none"> <li>• S17/1900 35 houses on Stowe Road</li> </ul>	10 minutes
14	<b>Pocket Park</b> <ul style="list-style-type: none"> <li>• Progress on S106 sign-off</li> </ul>	15 minutes
15	<b>Working groups</b> – to consider updates from: <ul style="list-style-type: none"> <li>• Finance and General Purposes</li> <li>• Events and Cemetery</li> <li>• Amenities and Highways Group</li> </ul>	15 minutes
16	<b>Cemetery:</b> Plaque for war grave	5 minutes
17	<b>Date of next meeting:</b> The next meeting of the parish council will be on Tuesday 28 November 2017 at Langtoft Village Hall at 7pm.	1 minute