

LANGTOFT PARISH COUNCIL

Clerk to the Council – Heather Gilling, 28 Westfield Way, Langtoft, PE6 9RH

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Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,

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4 January 2017

To all Members of Langtoft Parish Council

You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held at **7pm** on **Tuesday 10 January 2017** at **Langtoft Village Hall**.

There will be a public forum starting at 7 pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the council. Your attendance is requested during this period.

Heather Gilling
Clerk to Langtoft Parish Council

Agenda

1	Chairman's welcome and remarks	2 minutes
2	Apologies: to receive any apologies for absence and reasons given	2 minutes
3	Members' interests: To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests	2 minutes
4	Minutes: To approve the notes of the meeting on 18 October 2016 as minutes and to approve the notes of the meeting on 29 November and to ratify recommendations made at the meeting as decisions.	5 minutes
5	Reports from County and District Councillors and Police	15 minutes
6	Finance: to receive the following matters <ul style="list-style-type: none">• Internal audit• External audit• Year to date accounts• 2017/2018 precept	15 minutes
7	Disciplinary procedure: to consider, for adoption, a policy for disciplinary procedures	
8	Co-option of councillor	
9	Clerk's report: to receive report on correspondence and follow up actions from previous meetings.	15 minutes
10	Planning applications: to report receipt of planning applications/decision notices	15 minutes

	since the last meeting.	
11	Review of ongoing action points: to receive and update list produced by Cllr Trickey	
12	Procedures for gritting: to review arrangements regarding the gritting contract	10 minutes
13	Pocket Park update: to consider accepting arrangements for car parking at Pocket Park	10 minutes
14	Working groups – to consider <ul style="list-style-type: none"> • updates from: <ul style="list-style-type: none"> • Finance and General Purposes • Events and Cemetery • Amenities and Highways 	15 minutes
15	Exclusion of the press and public: If there are any matters of a confidential nature, to move the appropriate resolution in order that they may be discussed.	2 minutes
16	Date of next meeting: The next meeting of the parish council will be on Tuesday 21 February 2017 at Langtoft Village Hall at 7pm.	1 minutes