

LANGTOFT PARISH COUNCIL

Clerk to the Council – Heather Gilling, 28 Westfield Way, Langtoft, PE6 9RH

Tel: 01778 342421 Email: langtoftclerk@btinternet.com

Chairman – Cllr Brian Branch, 18 West End, Langtoft, PE6 9LS,

Tel: 07921 919937 Email: brianbranch@hotmail.co.uk



29 March 2017

To all Members of Langtoft Parish Council

You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held at 7pm on Tuesday 4 April 2017 at Langtoft Village Hall.

There will be a public forum starting at 7 pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the council. Your attendance is requested during this period.

Cllr Branch & Cllr Risk

Agenda

1	Chairman's welcome and remarks	2 minutes
2	Apologies: to receive any apologies for absence and reasons given	2 minutes
3	Members' interests: To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests	2 minutes
4	Minutes: To approve the notes of the meetings on 29 November 2016, 10 January & 21 February 2017	5 minutes
5	Reports from County and District Councillors and Police	15 minutes
6	Finance: to include the following matters Year to date accounts Latest transactions Year end internal & external audit arrangements	15 minutes
7	Clerk's report: to receive report on correspondence and follow up actions from previous meetings.	15 minutes
8	Planning applications: to report receipt of planning applications/decision notices since the last meeting.	15 minutes
9	Review of ongoing action points: to update list and review progress	15 minutes
10	Review and Authorisation of orders for repair and maintenance work	15 minutes
11	Working groups – to consider updates from: Finance and General Purposes Events and Cemetery Amenities and Highways	10 minutes
12	Resolution to Exclude press and public to allow discussion on an item of a confidential matter.	1 minute
13	Staffing and Communications	15 minutes
14	Date of next meeting: The next meeting of the parish council will be on Tuesday 16 May 2017 at Langtoft Village Hall at 7pm.	1 minute