

# LANGTOFT PARISH COUNCIL

Clerk – Julian Tatam

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Chairman – Cllr Andy Halfhide

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## 10 May 2018

Notice is hereby given that a meeting of Langtoft Parish Council will be held at **7pm on Tuesday 15 May 2018 at Langtoft Village Hall.**

**There will be a public forum starting at 7 pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the Council.**

Julian Tatam

Clerk to Langtoft Parish Council

## Agenda

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| 1  | <b>Chairman's welcome and remarks</b>  |
| 2  | <b>Apologies:</b> to receive any apologies for absence and reasons given   |
| 3  | <b>Members' interests:</b> To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests  |
| 4  | <b>Minutes:</b> To approve the notes of the meeting on 27 <sup>th</sup> March 2018 as minutes.   |
| 5  | <b>Reports from County and District Councillors and Police</b>   |
| 6  | <b>Clerks Report</b>   |
| 7  | <b>Pocket Park:</b><br>To consider actions following receipt of formal offer   |
| 8  | <b>Internal Audit Report for 2017/18</b> for review and actions  |
| 9  | <b>Annual Governance and Accountability Return:</b> <ul style="list-style-type: none"><li>• Consider and agree Annual Governance Statement</li><li>• Consider and agree Accounts Statement for 2017/18</li></ul>   |
| 10 | <b>Working groups</b> – to consider updates from: <ul style="list-style-type: none"><li>• Finance and General Purposes</li><li>• Events and Cemetery</li><li>• Amenities and Highways Group</li></ul>  |
| 11 | <b>Finance</b> - to receive the following matters: <ul style="list-style-type: none"><li>• Year to date accounts</li><li>• Revision to 2018 19 budget to acknowledge deferred expenditure from 2017/18</li><li>• Consider moving Office 365 subscription to a direct debit</li></ul>       |
| 12 | <b>Correspondence:</b> <ul style="list-style-type: none"><li>• Lincolnshire Waste Strategy – consider response to consultation</li></ul>   |
| 13 | <b>Consider arrangements to advertise for replacement Councillors</b>  |
| 14 | <b>General Data Protection Regulation:</b> <ul style="list-style-type: none"><li>• Consider actions required to meet this regulation</li></ul>   |
| 15 | <b>Date of next meeting:</b> The Annual Parish Meeting and Annual Meeting of the Parish Council will be held on Tuesday 22 May 2019 at Langtoft Village Hall at 7pm. The next ordinary meeting of the Parish Council will be held on Tuesday 3 July 2018 at Langtoft Village Hall at 7 pm. |