

LANGTOFT PARISH COUNCIL

Clerk – Julian Tatam

Tel: 01778 341211 Email: clerk@langtoftparishcouncil.org

Chairman – Cllr Andy Halfhide

Email: chairman@langtoftparishcouncil.org



9 May 2019

Notice is hereby given that the Annual General Meeting of Langtoft Parish Council will be held at 7pm on Tuesday 14 May 2019 at Langtoft Village Hall.

There will be a public forum lasting for up to 30 minutes when members of the public may ask questions or make short statements to the Council.

**Julian Tatam,
Clerk to Langtoft Parish Council**

Agenda

1	Chairman's welcome and remarks
2	Retiring Chairman presides over Election of new Council Chairman (New Chairman signs declaration of office)
3	New chairman presides over election of vice-chairman. (New vice-chairman signs declaration of office)
4	Adjournment for Public Forum
5	Apologies: to receive any apologies for absence and reasons given
3	Members' interests: To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests
4	Minutes: To approve the notes of the meeting on 26 th March 2019 as minutes.
5	Appointments to working groups as follows: a. Amenities and Highways b. Finance and General Purposes c. Events d. Cemetery e. Grapevine
6	Appointment of representatives to outside bodies as follows: a. Langtoft Village Hall Management Committee b. Hyde and Mossop Charity c. Police Panel
7	Review of current standing orders and financial regulations
8	To note fixed asset register and insurance arrangements
9	Reports from County and District Councillors and Police
10	Clerk's Report
11	Langtoft Festival
12	Internal Audit Report for 2018/19 for review and actions
13	Annual Governance and Accountability Return: <ul style="list-style-type: none">• Consider and agree Annual Governance Statement• Consider and agree Accounts Statement for 2018/19
14	Working groups – to consider updates from: <ul style="list-style-type: none">• Finance and General Purposes• Events• Amenities and Highways Group• Penfield Management Group• Grapevine
15	Finance - to receive the following matters:

	<ul style="list-style-type: none"> • Year to date accounts • Consider the quotations to print the Langtoft Grapevine
16	Correspondence <ul style="list-style-type: none"> • Email re Inconsiderate Parking
16	Other Matters <ul style="list-style-type: none"> • East End Park play equipment • Parish Walk
17	Consider arrangements to fill the vacant seats on the Council
18	Date of next meeting: The Annual Parish Meeting will be held on Tuesday 21 May 2019 at Langtoft Village Hall at 7pm. The next ordinary meeting of the Parish Council will be held on Tuesday 2 July 2019 at Langtoft Village Hall at 7 pm.