

LANGTOFT PARISH COUNCIL

Clerk – Julian Tatam

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Chairman – Cllr Andy Halfhide

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26 March 2020

To all Members of Langtoft Parish Council

You are hereby summoned to attend the next meeting of Langtoft Parish Council to be held by video call at **7pm on Tuesday 31 March 2020. Access details to the meeting will be provided near the time**

There will be a public forum starting at 7 pm and lasting for up to 30 minutes when members of the public may ask questions or make short statements to the Council, limited to the topic of Covid-19. Members of the public will be required to join the meeting via the video call. Your attendance is requested during this period.

Julian Tatam,
Clerk to Langtoft Parish Council

Agenda

1	Chairman's welcome and remarks
2	Apologies: to receive any apologies for absence and reasons given
3	Members' interests: To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of disclosable pecuniary interests
4	Suspend Standing Orders: to allow the meeting and voting to take place via video call given the exceptional circumstances
5	Exclusion press and public: To move a resolution to exclude press and public to allow the discussion on business interruption – contingency planning.
6	Reports from County and District Councillors and Police
7	Suspend Public Meetings: For an initial period of up to 3 months due to the Coronavirus restrictions.
8	Annual Council Meeting / Annual Parish Meeting: Deferring the meetings until restrictions lifted. Office holders to remain in post until the meeting can be held
9	Finance - to receive the following matters: <ul style="list-style-type: none">• Year to date accounts• Earmark funds from year end reserves for Penfield and Playpark equipment• Agree a Community Resilience budget reserve for Covid-19 purposes• Agree a budget of £600 (plus VAT) to replace the gardener's lawnmower
10	Suspend Standing Orders and Financial Regulations: to allow the delegation of authority to the Chairman, Vice Chairman and Clerk / RFO to jointly agree expenditure without reference to the full council.
11	Staffing
12	Date of next meeting: To be established once the Coronavirus restrictions have been lifted