

Langtoft Parish Council

Parish Councillor Role Description & Person Specification

Description of the role

Role :	Parish Councillor
Responsible to :	All people resident within the Parish
Regular liaison with :	Other councillors, local authorities, residents, clerk
Period of service :	Four years with possible extension.
Salary :	None this is a voluntary position. Travel expenses may be re-imbursed in specific circumstances.

Main purpose

Representing the views of all residents within the Parish.

Secondary purpose

Working with the other members of the Council you will :

- Have responsibility for running local services which may include: open spaces, play areas, and potentially much more.
- Decide how much to raise through the council tax in order to deliver your council's services.
- Influence and shape the long term development policy for the parish, and as part of the planning process, comment on planning applications in the parish.
- Improve the quality of life and the environment in the local area.
- Work to identify issues which are important to the lives of the residents you represent.
- Work to bring about improvements through local projects, lobbying other service providers and working in partnership with other parishes and agencies.

Person Specification

Criteria	Essential	Desirable
Over 21 and on the electoral register	Yes	
A resident of the parish for which you are standing (although there are certain exceptions)	Yes	
Able to attend regular evening meetings	Yes	
Interest in local issues and things which affect people.	Yes	
Keen to improve the local environment and quality of life.		Yes
An understanding and willingness to represent the views of the whole community.	Yes	
An interest in learning and developing your role in the community		Yes